

### Candidates Declaration

On being admitted as a Student/Probationer of the Society of Chartered Surveyors and in consideration thereof, I hereby promise that neither during nor after my affiliation to the Society of Chartered Surveyors will I use or permit to be used in conjunction with my name, or with the name of any firm or undertaking with which I may at any time be associated, any designation or expression whatever denoting or suggesting membership of or affiliation or connection with the Society of Chartered Surveyors, except in so far as I may hereinafter become entitled to use such designation or expressions under the Bye Laws of the Society after being duly admitted as a member thereof.

Candidates Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### How to apply

#### You must submit

- Your completed application form
- The appropriate fees
- Your competency achievement planner
- Evidence of your accredited degree/ diploma or evidence that you are enrolled on an accredited degree/ diploma course or evidence of your successful completion of the SCS direct membership

The completed application form should be returned to:

The Education Officer  
The Society of Chartered Surveyors  
5 Wilton Place  
Dublin 2.

### Grades of Attachment

**Student Grade** is applicable to:

a) Candidates who satisfy the minimum academic entry standard or such other acceptable alternatives for which written approval has been given.

b) Candidates who are actively pursuing, but have not yet obtained, a partially or fully exempting qualification. When the course has been satisfactorily completed, candidates must upgrade to Probationer status.

**Probationer Grade** is applicable to:

a) Holders of **partially or fully exempting** Degrees/ Diplomas as approved by the Society

**Note:** Probationer applicants who also seek enrolment on to the Assessment of Professional Competence must be employed and receiving proper training in the Profession.

#### For office use only

Date Received: \_\_\_\_\_

Evidence of Qualification: \_\_\_\_\_

Method of Payment: \_\_\_\_\_

Competency Planner \_\_\_\_\_

#### Fees Paid

APC Fee € \_\_\_\_\_

Subscription € \_\_\_\_\_

Enrollment € \_\_\_\_\_

Other comments \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The Society of  
**Chartered**   
**Surveyors**

5 Wilton Place  
Dublin 2.  
www.scs.ie

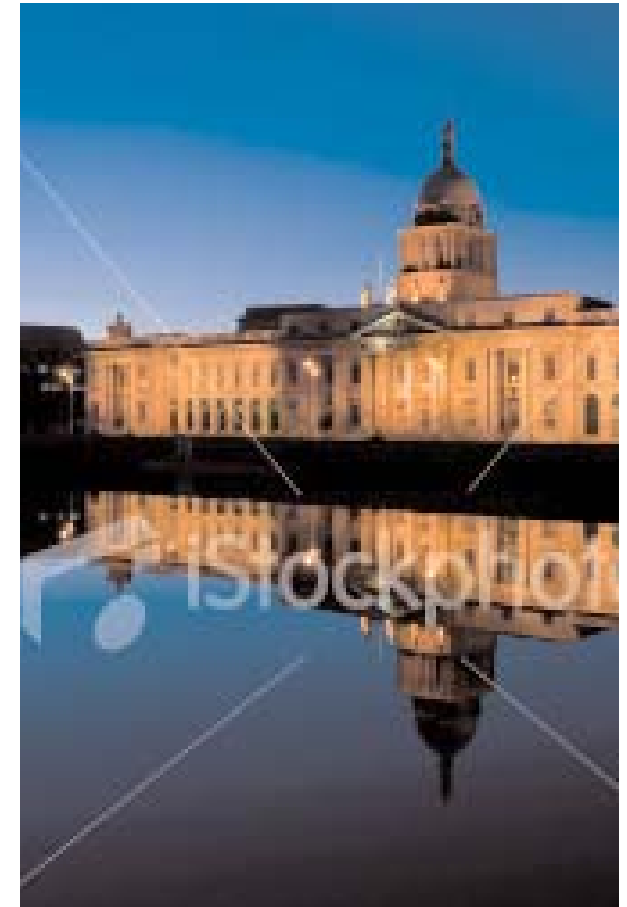
T: +353 1 676 5500  
F: +353 1 676 1412  
E: info@scs.ie



The Society of  
**Chartered**   
**Surveyors**

## Membership

*Application to enrol for the  
Assessment of Professional  
Competence (APC)*



## Section 1: Personal Details

(PLEASE USE BLOCK CAPITALS)

Mr/Miss/Mrs/Ms

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email\*: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Company: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

\* All notifications of events etc. are sent by email

I am already enrolled as a student of the Society

Yes  No

If enrolled please give your registration number \_\_\_\_\_

### Note

When an applicant is not already enrolled as a student of the Society, or having enrolled as a student is now eligible for transfer to probationer grade, this form also serves as an application for admission to the appropriate grade.

## Section 2: Academic Details

Please complete the section A or B

### Section A

I am taking/have completed the following SCS accredited course. I attach evidence of my enrolment/successful completion (copy certified by a Chartered Surveyor).

Do not send original certificates

Name of Third Level Institute: \_\_\_\_\_

Title of accredited Degree/ Diploma: \_\_\_\_\_

Date of commencement: \_\_\_\_\_

(Expected) Date of Completion: \_\_\_\_\_

### Section B

I successfully completed the SCS Direct Membership Examinations in \_\_\_\_\_ and attach proof.

## Section 3: Employers Declaration

This section should be completed by the head of department in which the candidate is employed. In the case of candidates employed in a private practice, the signature should be that of a partner/principal.

- I have read the APC guide for supervisors, counsellors and employers. I understand the training responsibility involved in the candidate's employment.
- I understand the need for regular assessment of the candidate's development towards proficiency in the competencies required, and undertake to ensure that the candidate's application for final assessment is not endorsed until I am satisfied that he/she has fulfilled the requirements of APC.
- I undertake to use my best endeavours to provide the candidate with the experience and training necessary to fulfil the Society's requirements, but note that it is recognised that the ultimate responsibility for success lies with the candidate.

Employer's Name (Including qualifications): \_\_\_\_\_

\_\_\_\_\_

Job title: \_\_\_\_\_

Employer's Signature: \_\_\_\_\_

## Section 4: Candidate's Supervisor

(See APC Guide for Supervisors, Counsellors, and Employers)

Supervisor's Name: \_\_\_\_\_

Job Title (including qualifications): \_\_\_\_\_

\_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

SCS Number (if applicable): \_\_\_\_\_

## Section 5: Candidate's Counsellor

(If different from above - see APC Guide for Supervisors, Counsellors, and Employers)

Counsellor's name (including qualifications): \_\_\_\_\_

\_\_\_\_\_

SCS Number: \_\_\_\_\_

Counsellor's signature: \_\_\_\_\_

## Section 6: APC Routes

Having read the APC Competencies and Requirements Guide I wish to apply for the Assessment of Professional Competence in the Division and through the route indicated, by a tick.

Division	Route	✓
Building Surveying	Building Surveying	
	Project Management	
General Practice	Antiques and Fine Arts	
	Facilities Management	
	General Practice	
	Housing Management and Development	
	Plant & Machinery	
Geomatics		
Minerals		
Planning & Development		
Quantity Surveying	Construction Surveying	
	Facilities Management	
	Project Management	
	Quantity Surveying	
Rural Practice		

## Additional Routes to Membership

(Please see page 18 of Requirements and Competencies)

Routes	Division
Academic	
Research	
Experience	

I include a list of my core and optional competencies on my competency achievement planner.